

## CURRICULUM VITAE – [INSERT NAME]

### Profile & Key Achievements

Please enter a little bit about yourself and some of your key achievements within teaching – if you are an NQT use examples from placements and any other relevant work. Ideally this should be no longer than a paragraph

### Education & Qualifications

Please enter your education history starting with most recent, for example:

- Sep 07 – Jul 08 University  
PGCE – Primary (2:1)
- Sep 04 – Jul 07 University  
BSC Maths (2:1)
- Sep 02 – Jul 04 College  
A-levels – Maths (A), Geography (B), Biology (B)
- Sep 97 – Jul 02 High School  
GCSEs – Maths (A), English (B), Geography (B), History (B), Biology (B), French (C), Art (C)

### Employment History

Please enter your full work history, with dates. This section may be split into teaching and non-teaching to make it easier for the reader to follow. If you are an NQT include your placement experience in this section or in the education section with your teaching qualification, eg:

#### Teaching

- Jan 09 – Jul 09 School Name  
Position eg, Trainee Teacher/Geography Teacher/Y4 Teacher  
School Description eg, large urban school, 1000 on roll, etc  
Key Responsibilities
- Sep 08 – Dec 08 School Name  
Position  
School Description  
Key Responsibilities

## Non-Teaching

Sep 04 – Jul 09    Company  
                                  Position  
                                  Key Responsibilities this is sometimes unnecessary in this section unless it has some  
                                  relevance to the education sector

## Hobbies & Interests

Info regarding any hobbies & interests, in particular things that may be useful for extra-curricular activities within schools

## Referees

Your most recent employer and ideally the one previous to that – you should try to cover a full 2 years. Ensure you have given their name, position, organisation name & address, contact number and email address if possible